



Indian River County Health Department  
1900 27<sup>th</sup> Street, Vero Beach, FL 32960  
Main Phone: 772-794-7400

Gifford Health Center  
4675 28<sup>th</sup> Court, Vero Beach, FL 32967  
Main Phone: 772-770-5151

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## **What You Need to Know About Requesting Medical Records**

### **What You Need to Bring:**

- Your picture ID
- For records for a minor, bring guardianship paperwork (if guardian is other than parent)

### **Who Can Access Medical Information?**

**Records for Minors:** Only the parent or legal guardian (with proof) can sign for the release of a minor's medical information.

**Exception:** Only the client, even if a minor, can sign for the release of their own records pertaining to Family Planning, HIV or STD (picture ID required).

**Records for Adults:** Only the client can sign for the release of their own medical information. Your spouse, child, friend, parent or significant other will not be given access to your information.

**Exception:** Only with legal durable power of attorney or medical surrogacy documents can another adult access your medical information.

### **Medical Records Department Hours**

8:00am – 5:00pm (please be here no later than 4:30pm)

We close 12:00 – 1:00pm daily for lunch

### **Contact Us**

- Medical Records Department at Indian River County Health Department:  
Ph: 772-794-7400 ext. 1021  
Fax: 772-794-7409
- Medical Records Department at Gifford Health Center:  
Ph: 772-770-5009  
Fax: 772-770-5166